

# GLOUCESTERSHIRE HOSPITALS NHS FOUNDATION TRUST

1, College Lawn  
Cheltenham, Gloucestershire, GL53 7AG

Dear Colleague

2 March 2012

The next meeting of the Council of Governors of the Gloucestershire Hospitals NHS Foundation Trust will be held in the **Sandford Education Centre, Keynsham Road Cheltenham** on **Monday 12 March 2012**, commencing at **5.30 p.m.**

Yours sincerely

**Prof Clair Chilvers**  
Chair

## AGENDA

	<b>Approximate Timing</b>
1. Apologies	5.30 pm
2. Declarations of Interest	
<b>Minutes of the Council and its Sub-Committees</b>	
3. Minutes of the meeting held on 23 January 2012	<b>PAPER</b> 5.30 pm
4. Matters Arising	<b>PAPER</b>
5. Minutes of the Governance & Nominations Committee meeting held on 13 February 2012	<b>PAPER</b> 5.35 pm
6. Matters Arising	<b>PAPER</b>
<b>Items for Discussion</b>	
7. Chief Executive's Update	<b>PAPER</b> 5.40 pm Dr Frank Harsent <i>Chief Executive</i>
8. Performance Management Report	<b>PAPER</b> 6.00 pm Mrs Evelyn Barker <i>Deputy Chief Executive</i>
9. Chair and Non-Executive Director Appraisal Plan	<b>PAPER</b> 6.10pm Prof Clair Chilvers <i>Chair</i>
10. Chair and Non-Executive Director Remuneration	<b>PAPER</b> 6.15 pm Prof Clair Chilvers <i>Chair</i>
11. Charitable Funds Committee	<b>PRESENTATION/DISCUSSION</b> 6.35 pm Mrs Sarah Truelove/Mr Mike Evans <i>Finance Director/Non-Executive Director</i>

## Items for Information

12. Governor Sub-Committee Reports
- Quality Committee – 13 January 2012
  - Sustainability Committee – 30 January 2012
  - Audit Committee – 6 February 2012
13. Infection Prevention and Control Report
14. Equality Objectives
15. Council of Governors Work Plan
- SUMMARY** 6.45 pm  
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- PAPER** 6.55 pm  
Main Board submission  
*January 2012*
- PAPER** 7.00 pm  
Mr Dave Smith  
*Director of Human Resources and  
Organisational Development*
- PAPER** 7.05 pm  
Prof Clair Chilvers  
*Chair*

## Governor Questions

16. No questions tabled

## Any Other Business

17. Urgent Motions or Questions – Items to be given in writing to the Secretary by 10.00 a.m. on the day of the meeting, subject to Rules 6b and 12 of the Rules of Procedure for Council of Governors' Meetings.
18. **Date of the next meeting** – The next Council of Governors meeting will be held in the **Lecture Hall, Redwood Education Centre, Gloucestershire Royal Hospital on Monday 14 May 2012, commencing at 5.30 p.m.**
19. **Public Bodies (Admissions to Meetings) Act 1960**
- “That under the provisions of Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.”
20. **Voting at Meetings**
- Elected Governors may not vote at a meeting of the Council of Governors unless, before attending the meeting, they have made a declaration in the form specified by the Council of Governors that they are qualified to vote as a member of a particular public constituency or of the patients' constituency or of a particular class of the staff constituency as the case may be and are not prevented from being a member of the Council of Governors by any of the provisions contained in paragraphs 11.17.4 to 11.17.11 of the Constitution. All Governors made such a declaration before the first Council meeting and are asked to renew it each year. An elected Governor shall be deemed to have confirmed the declaration upon attending any subsequent meeting of the Council of Governors.