**Please read the following instructions before using meal plan**

* Pre portion meals before serving to the patient as this can cause additional stress for them if incorrect portion provided.
* Please ensure portion sizes are exactly as meal plan dictates. Negotiations of meal plan only to be done by dietitian during scheduled dietetic reviews.
* If patient is unable to tolerate food option, then dose of Fortisip Plant should be offered orally as advised. Dose of nutritional supplement can be modified depending on how much of meal has been eaten e.g., if 50% of snack eaten then provide 50% of nutritional supplement afterwards. If the patient is unable to manage nutritional supplement orally, please bolus via nasogastric tube with 30ml water flush pre and post.
* Ensure fluid restriction is being adhered to, see other policy documents for how this should be calculated.
* If concerns regarding adherence to meal plan consider arranging 1:1 supervision if not already in place. Supervisor should make sure nutrition is provided in a timely manner and as per the meal plan.
* Avoid asking the patient questions around format of the meal plan as this may cause additional stress.
* Strict food and fluid balance charts should be kept at all times unless directed otherwise by dietitian.
* Snacks should be provided halfway between meals where possible. Suggested times could be 10am for morning snack, 3pm for afternoon snack and 8pm for evening snack
* Try to encourage the patient to complete their meal/snack within 45 minutes to avoid prolonged periods of stress throughout the day and also to prevent the patient from missing elements of their meal plan due to lack of sufficient time.

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| **Stage** | **Date** | **Meal** | **Breakfast** | **AM Snack** | **LUNCH** | **PM SNACK** | **EVENING MEAL** | **EVENING SNACK** | **Total Kcal** |
| **1A** |  | Food option | 1 cup1 of cereal2 with 100ml of soya milk | 100ml soya milkOR 1 biscuit3 | 1 slice of toast with sunflower spread OR 1 alpro dessert | 100ml soya milk OR 1 biscuit3 | 1 slice of toast with sunflower spread OR 1 alpro dessert | 100ml soya milk OR 1 biscuit3 | **500** |
| Supplement Alternative (Fortisip Plant) | 95ml | 30ml | 75ml | 30ml | 75ml | 30ml |
| **1B** |  | Food option | 1 cup1 of cereal2 with 100ml of soya milk | 150ml soya milk | 1 alpro dessert and 1 biscuit PLUS 1 cuplet of fruit juice | 150ml soya milk | Half portion of hot meal from vegan menu | 100ml soya milk OR 1 biscuit3 | **750** |
| Supplement Alternative (Fortisip Plant) | 95ml | 50ml | 130ml | 50ml | 145ml | 30ml |
| **1C** |  | Food option | 1 cup1 of cereal2 with 100ml of soya milk | 200ml soya milk PLUS 1 biscuit3 | Half portion of hot main meal4  | 100ml soya milk PLUS 2 biscuits3 | Half portion of hot main meal4 | 100ml soya milk PLUS 2 biscuits3 | **1000** |
| Supplement Alternative (Fortisip Plant) | 95ml | 95ml | 145ml | 95ml | 145ml | 95ml |
| **2A** |  | Food option | 1 cup1 of cereal2 with 100ml of soya milk | 200ml soya milk PLUS 1 biscuit3 | Full portion of hot main meal4 PLUS cuplet of fruit juice | 100ml soya milk PLUS 2 biscuits3 | Half portion of hot main meal4 PLUS cuplet of fruit juice | 100ml soya milk PLUS 2 biscuits3 | **1250** |
| Supplement Alternative (Fortisip Plant) | 95ml | 95ml | 230ml | 95ml | 185ml | 95ml |
| **2B** |  | Food option | 1 cup1 of cereal2 with 100ml of soya milk PLUS 1 slice toast with jam/ marmalade/ vegetable spread | 200ml soya milk PLUS 1 biscuit3 | Full portion of hot main meal4 PLUS 2 cuplet of fruit juice | 100ml soya milk PLUS 2 biscuits3 | Full portion of hot main meal4 PLUS 2 cuplet of fruit juice | 100ml soya milk PLUS 2 biscuits3 | **1500** |
| Supplement Alternative (Fortisip Plant) | 175ml | 95ml | 270ml | 95ml | 270ml | 95ml |